



## KWES PTO GENERAL MEETING MINUTES

**Meeting Date:** Tuesday, June 7, 2022 @ 6:30 p.m.

**Meeting Location:** Virtual meeting online via Zoom link

**BOARD MEMBERS Present:** *Joi Plummer, President | Maya Claros, Vice President | Tracy Woodhead, Corresponding Secretary | Jennifer Clinton, Recording Secretary | Sabrina Romero, Treasurer*

### **Call to Order/ Welcome**

- Joi called the meeting to order at 6:32pm. –Seconded.

### **Approval of Minutes**

- Motion made by Joi to approve minutes from 05/17/22 General Meetings. –Seconded

### **President's Report**

- Joi expressed gratitude for volunteers and participants who made this year's Art Show a success.
- Thanks to everyone who contributed volunteer hours, donations, and support for all of our school's end of year activities.
- Congratulations to Tracy Woodhead and Jennifer Clinton who will be our 2022-2023 PTO President and Recording Secretary respectively.
- Joi said she participated in a zoom meeting for Booth-a-thon and received 4 tickets for a Nationals game
  - These tickets were raffled off and won by student Jamison Manzano.
  - Received successfully online by his mother Karen Manzano.

### **Vice President's Report**

- Maya reported no fundraising report yet from Frostie Moose Ice Cream
  - Will follow up with Spirit Night chairperson Irma Stafford.
- Maya expressed thanks for all the support and hard work this year.

### **Treasurer's Report**

- Sabrina reported MOD Pizza check picked up last week.
- Waiting on \$300 reimbursement or credit card requests from each grade level for end of year events.
  - Sabrina confirmed that persons are to coordinate with her for reimbursements or credit card # to buy materials.
  - Confirmed that \$750 will be donated to 5<sup>th</sup> grade promotion events from PTO.
- Sabrina stated she anticipates closing out 2021-22 budget by end of June.

### **Principals' Report**

- Vice Principal Ms. Libby:
  - Expressed thanks to PTO for gracious sharing of resources.
  - The school values the support the PTO gives to staff and student learning.

### **Teacher's Report**

- No report provided

## **Committee Reports**

- No reports provided

## **Unfinished/New Business**

- 2022-2023 PTO Board Elections
  - President and Recording Secretary positions filled in last meeting.
  - Joi asked for nominations for open positions; Tracy set up live voting poll during meeting.
    - Ashley Shelley accepted nomination for Vice President.
    - Ms. Shelley unanimously elected Vice President.
    - Mary Griffin accepted nomination for Treasurer prior to meeting; is not present tonight.
    - Ms. Griffin unanimously elected Treasurer.
    - Karen Manzano accepted nomination for Corresponding Secretary.
    - Ms. Manzano unanimously elected Corresponding Secretary.
  - Joi expressed congratulations to new incoming PTO Board
    - Will step down as President after last day of school.
    - Expressed thanks to outgoing Board for volunteer time and hard work this year.
    - Requested to forward any questions/correspondence to her private email at JoiAMorton@gmail.com

## **Announcements/Adjournment**

- Sabrina recommended considering building a scholarship for graduating high school students
  - Tracy acknowledged and thanked Sabrina for the idea.
- Mininia Hawkins recommended reinstating 5<sup>th</sup> grade promotion into PTO budget.
- Sabrina recommended exploring ways to encourage increased teacher and staff participation next year.
- Calendar of Events:
  - Thursday, June 9, 2022 @ 6:30pm: 5<sup>th</sup> grade promotion ceremony
  - Monday, June 13, 2022 @ 6:30pm: 5<sup>th</sup> grade parade
  - Tuesday, June 14, 2022 @ 3pm: 5<sup>th</sup> grade Clap-Out
  - Wednesday, June 15, 2022 @ 12:10pm: Last day of school