



KWES PTO GENERAL MEETING MINUTES

Meeting Date: Tuesday, September 19, 2023 @ 6:30 p.m.

Meeting Location: Virtual via Zoom link

BOARD MEMBERS Present: Tracy Woodhead, President | Ashley Shelley, Vice President | Mary Griffin, Treasurer | Patrice Hare, Corresponding Secretary | Beth Stamm, Recording Secretary

Call to Order/ Welcome

- Tracy called the meeting to order at 6:34 p.m. –Motion seconded by Ashley.

Approval of Minutes

- Motion made by Tracy to approve minutes from 05/16/23 General Meeting. – Motion seconded by Ashley.

Treasurer's Report – Mary Griffin

- Mary reported the PTO is in good financial standing and has not yet spent any money held over from last year.
- PTO membership goal is 200 and there are 135 members so far this year.

President's Report – Tracy Woodhead

- Tracy recapped the past month's events, including Kindergarten Meet and Greet, Meet the Teacher, and homeopathic and immunity products for staff donated by PTO Today.
- Tracy thanked everyone who donated breakfast for the staff on August 14.
- Tracy thanked everyone who attended the first spirit night of the school year at All American Steakhouse on Sep 12th.
- Tracy thanked Jennifer Cook, a realtor, that helped sponsor the cost of school magnets.
- Announced a new fundraiser with Minted Stationery. The PTO receives 15% of the sales and families receive a 20% discount with our code FUNDRAISEWILSONES.
- Reminder that Box Tops for Education are a great way to help out.
- Announced a Fall Clubs flyer coming out which will include Taekwondo Club for \$20. There are 40 students per club. More clubs are coming soon.

Committee Reports

- Ashley announced the next Spirit Night is Oct. 18th at Nando's at Stonebridge. Courtney Shelton is organizing our Spirit Nights, one per month.
- Karen Manzano is the Volunteer Chair and is looking for volunteers for Book Fair during Back to School Nights and Picture Day.
 - Contact her at Kwesvolunteers@gmail.com
 - The motto this year is T.E.A.M. "Together Everyone Achieves More."
 - Picture Day Volunteers get vouchers to use for their student's pictures.
- Read-A-Thon – begins Oct 2nd. Can activate reader accounts as soon as possible by following this link:
 - <https://www.read-a-thon.com/readers/r/3537383231/1>
 - Maya Claros is helping out with the Read-A-Thon, mayawclaros@gmail.com.

Principals' Report – Mrs. Libby

- Mrs. Libby expressed gratitude to the PTO for supporting students and staff.
- Mrs. Libby thanked all who helped with the Kindergarten Meet & Greet.
- Mrs. Libby stated that the staff motto this year is "One Team Launching Dreams."
- Mrs. Libby asked Mr. Kurtz to speak about the Culture Committee that he and Ms. Song are co-leads on.

- They are promoting staff to work with the PTO.
- Created a Sea Lion Staff Store to earn points for items for the classroom.
- A wish list of items has been created.
- Even if parents cannot donate money, just helping share the information to others really helps.

Teacher's Report – no report given

New Business

- PTO Elections - Beth Stamm elected as the Recording Secretary, Patrice Hare elected as the Corresponding Secretary per unanimous vote.
- Bylaw Review and Vote. It was emailed to members on Sep. 3rd. Monthly PTO meetings to be bi-monthly and online. Make it more convenient for everyone to join that way. Motion to approve Bylaws made by Tracy, Ashley 2nded it. Motion passed and revised Bylaws will be posted on the PTO website in the next month.
- Tracy gave an overview of the planned PTO events for the year.
- Tracy reviewed what the PTO does to inspire students and support KWES staff.
 - For the Students –
 - Fund Clubs
 - Pay field trip transportation fees.
 - Connect our families with Community partners.
 - For the Staff –
 - Appreciation events
 - Volunteers to help in the school.
 - Mini grants

Adjournment

- Tracy made a motion to close meeting at 7:21 p.m. –Motion seconded by Ashley.

Key Dates:

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| September 26 | K-2 Back to School Night (PTO Table), 6:30-8:00 p.m. |
| September 27 | 3-5 Back to School Night (PTO Table), 6:30-8:00 p.m. |
| October 2-20 | Read-a-thon |
| October 6 | Movie Night, 6:30-8:30 p.m. |
| October 18 | Spirit Night, Nando's |
| October 27 | Bingo Night, 7:00-8:30 p.m. |
| November 8 | Paint Night |
| November 14 | PTO General Meeting, 6:30-7:30 p.m. |
| November TBD | Spirit Night |
| December 1-13 | Giving Tree Donations |
| December 2 | Holiday Movies and Vendor Fair (TBD) |
| December 18 | Staff Cookie Exchange |
| December TBD | Spirit Night |