



## KWES PTO GENERAL MEETING MINUTES

**Meeting Date:** Tuesday, April 19, 2022 @ 6:30 p.m.

**Meeting Location:** Virtual meeting online via Zoom link

**BOARD MEMBERS Present:** *Joi Plummer, President | Maya Claros, Vice President | Jennifer Clinton, Recording Secretary | Sabrina Romero, Treasurer*

### **Call to Order/ Welcome**

- Joi called the meeting to order at 6:33pm. –Seconded.

### **Approval of Minutes**

- Motion made by Joi to approve minutes from 3/15/22 General Meeting.
- Motion tabled until next general meeting on account of unable to post 3/15/22.

### **President's Report**

- Joi welcomed and expressed thanks for all in attendance.
- Pajama Day
  - Joi reported PJ Day a success and thanked all who participated.
  - Joi reported that Sabrina purchased prize books from Amazon and Joi dispersed them to student winners throughout the day.
  - Three teachers won gift cards for Starbucks: Ms Pollock, Ms Isaac, & Ms Mason
- Joi announced that Spirit Night is tomorrow 4/20/22 all day at Mod Pizza
- Big events to discuss in today's meeting: Kyle Wilson Walk for Fitness & Teacher Appreciation Week

### **Vice President's Report**

- Maya reported that Paint Night on 3/28/22 with Ms Tice was a big success.
  - Total paint kits sold = 94
  - Maya expressed thanks to Monica Ospina for chairing this event.
- Spirit Night
  - March 31, 2022 at Chipotle raised \$469.85
  - Next Spirit Night is April 20, 2022 at MOD Pizza
  - Spirit Night confirmed for May 26, 2022 at Frostie Moose
  - They have already created a Facebook event for it which Tracy will share in May on social media.
- Maya delivered Spirit Wear to classrooms on April 5, 2022.
  - Chairperson Monica Flores expected to update PTO with amount raised.
- Kyle Wilson Walk for Fitness is on Saturday, April 23, 2022
  - Maya expressed thanks to the Shelley family and Walk committee for planning this event.
- Maya expressed special thanks to Mininia Hawkins for recruiting volunteers

### **Treasurer's Report**

- Sabrina reported financials through March 31, 2022
  - Revenue = ~\$18.2k
  - Expenses= ~\$6,700
  - Net= ~\$11,000+
  - Totals do not include orders placed for Art Show
- Enrichment Fund

- Further discussion expected on amount of funds to donate to each grade level.
- Sabrina reported that PTO now accepting Venmo as a payment option.
- Ongoing contributions coming in for Walk for Fitness.
- Pajama Day reported as a success – Over \$300 raised and books raffled off as prizes

### **Principals' Report**

- Vice Principal Tseggai:
  - Paint Night
    - Reported that she attended Paint Night and it was a great success.
    - At one point, 57 students were counted online and very engaged with Ms. Tice
    - Expressed thanks to all who organized and participated in this event.
  - Very excited for Wilson Walk for Fitness
    - First time this event will take place at our school.
  - Teacher/Staff Appreciation Week
    - Lots of planning and work toward this event with Jennifer.
    - Shout out to Mininia for her volunteer recruitment.
- Principal Drzewucki:
  - Huge shout-out to Ms. Tseggai and Ms. Libby for their support while on leave for last few weeks
  - Very excited for Teacher Appreciation Week
  - Kyle Wilson Walk for Fitness
    - Reported that Wilson family is looking forward to attending this event
    - Community is very engaged and excited too!

### **Teacher's Report**

- Ms. Lloyd:
  - Reminded PTO that volunteers are needed for Art Show and music department
  - Maya reported that social media links were sent out recently for Ms. Tice's Art Show and Ms. MacHenry's music donation requests
  - Maya further stated that PTO is in internal discussions on best way to financially support and obtain resources for these and other teachers.

### **Committee Reports**

- Spirit Night – *Irma Stafford* absent
  - Joi restated that next Spirit Night is Wednesday, April 20, 2022 at MOD Pizza.
- Kyle Wilson Walk for Fitness – *Ashley Shelley*
  - Lots of work and excited anticipation for the event this Saturday!
    - Gates open from 9:30-12:00pm
    - Side parking lot available for volunteers; attendees to park at church.
  - Emails sent out to volunteers and sponsors to confirm arrival times.
  - There will be great raffles, three food trucks, & the Fire Department in attendance among others.
    - Book fair, yearbooks, swag, and previous year event t-shirts will be on sale.
    - Vendors will accept cash/card.
  - T-shirts not arrived yet; expecting their arrival tomorrow or Thursday.
  - Permit secured from the county.

### **Unfinished/New Business**

- Art Show
  - Ms. Tice and Sabrina in conversations how to utilize PTO financing to secure supplies.
  - Per Ms. Drzewucki, school bookkeeper has already ordered and paid for some supplies with PTO funds; about \$300 spent at this point.
  - Reminder asking for volunteers to sign up on SignUp Genius link.
- Teacher Appreciation Week – *Jennifer Clinton*

- Thanks expressed to all those who have provided assistance and support.
- Theme: “Our Teachers Mean the World to Us.”
- Social media links sent out by Tracy:
  - Sign-up Genius, FlipGrid Appreciation Video, & Amazon Wish-List
- Planned activities:
  - Catered lunch everyday sponsored either by KWES administration, PTO, and SCA
  - Tuesday: Family donated breakfast bar & Red Carpet entrance
  - Thursday: Cinco de Mayo PTO catered lunch with music and special gifts
  - Stocked fridge/freezer on Friday
- New ideas/suggestions
  - Ms. Drzewucki approved use of school Keurig machines for Tuesday breakfast bar
  - Ms. Libby and Ms Drzewucki offered use of lawn signs and indoor decorations
  - Mininia requested if she can send out SignUp Genius links (for all events) to list of volunteers established at start of school year; approved by Joi and Jennifer.
  - Suggestion made to consider individual Amazon wish-lists from teachers
    - Determined may be a good suggestion for future Appreciation week events
- Promotion
  - Ms Tseggai will have flyer ready to send out to families on Friday, April 29.
  - Ms. Tseggai will also have a flyer prepared for staff.
  - Jennifer will continue working with Mininia and Tracy to promote on social media and email communications.
  - Ms. Lloyd requested that she be emailed what to post on electronic sign.

### **Announcements**

- PTO Board Nominations process discussed by Joi.
  - Please contact Joi or Tracy if you have any questions.
  - Bylaws are posted on [kylewilsonespto.com](http://kylewilsonespto.com) which outlines the duties and responsibilities of each elected board member.
  - Board elections will take place at the May 17 PTO General Meeting.
  - Jennifer stated she will have nomination forms at the PTO table during Walk for Fitness this weekend.

### **Adjournment**

- Calendar of Events:
  - Spirit Night @ MOD Pizza: Wednesday, April 20 @ all day event
  - Kyle Wilson Walk for Fitness: April 23, 2022 @ 9:00am
  - Teacher Appreciation Week: May 2-6, 2022
  - 2022-2023 PTO Board Elections: May 17, 2022
  - 4<sup>th</sup> Annual Art Show: Monday, May 23, 2022
  - Spirit Night @ Frostie Moose: Thursday, May 26, 3:00 – 9:00 pm
- Joi made motion to close meeting at 7:20pm. – Motion passed.