



KWES PTO GENERAL MEETING MINUTES

Meeting Date: Tuesday, May 17, 2022 @ 6:30 p.m.

Meeting Location: Virtual meeting online via Zoom link

BOARD MEMBERS Present: *Joi Plummer, President | Maya Claros, Vice President | Jennifer Clinton, Recording Secretary | Sabrina Romero, Treasurer*

Call to Order/ Welcome

- Joi called the meeting to order at 6:35pm. –Seconded.

Approval of Minutes

- Motion made by Joi to approve minutes from 3/15/22 and 4/19/22 General Meetings. –Seconded

President's Report

- Joi expressed thanks to all the volunteers and participants who made this year's Kyle Wilson Walk for Fitness a great success! Lots of positive feedback on activities, vendors, and organization!
- Joi expressed gratitude to PTO support for this year's Teacher Appreciation Week
 - Massages, Chili on Top, breakfast bar, red carpet, and bathroom supplies very appreciated!
- Last Spirit Night at MOD Pizza a success!
- Joi reported reminder that Art Show is next Monday, 5/23/22!
 - Thanks to volunteers who have assisted Ms. Tice set up for this event!
- Joi reported she has a meeting with potential booster tomorrow morning
 - In return, Joi will receive 4 Nationals tickets which will be raffled off.

Vice President's Report

- Maya expressed thanks to Monica Flores for chairing the Spirit Wear committee this year.
 - \$208 raised this year; lots of time and effort on Ms. Flores's part.
- Maya reported next Spirit Night is 5/26/22 at Frostie Moose, no special code needed.
 - Last Spirit Night at MOD Pizza raised over \$180.00
- Maya expressed thanks to Jennifer for allowing her to organize and run the Red Carpet during Teacher Appreciation Week.
 - Special shout-out to Mary Griffin and Ms. Jenkins for their assistance during this event.
- Maya reported that the Wilson Walk held their final committee meeting recently
 - Discussed how to improve future Walk events and key take-aways for future PTO.
- Maya made final push for volunteers to help Ms. Tice set up for Art Show
 - Volunteers can show up 3-5pm every day this school week.
- Maya reported that Music Department is hosting two fundraisers.
 - Campaign to raise money to buy instruments for student use at school.
 - Link in Fine Arts in school website.
 - GoFundMe link requested by Ms. Mayes; Maya stated she will talk to Tracy about this.

Treasurer's Report

- Sabrina reported estimated forecast for end of year financials:
 - Revenue: ~\$23,000; Expenses: ~\$16,500; Net: ~\$6500
- Included in this projection is end of year funds to be donated to every grade level.

Principals' Report

- Vice Principal Ms. Tseggai:
 - Expressed great thanks for the Kyle Wilson Walk for Fitness event
 - Stated that Wilson family was very thankful.
 - Activities and design of event were very well organized and thought out.
 - Lots of thanks to the Shelley family and Tracy for all their hard work.
 - Teacher Appreciation Week
 - Teachers felt the love!
 - Thanks to Jennifer for organizing it! It was executed beautifully.
 - Lots of compliments regarding Chili on Top lunch catering event.
 - Thanks to Mininia for organizing volunteers and donations.
- Vice Principal Ms. Libby:
 - Shout-out to PTO for donation that bought xylophone stands
 - Ms. MacHenry is so excited!
 - Kids are eager and invigorated to utilize!
 - Looking forward to Art Show on Monday
 - Ms. Tice is very grateful for volunteers who have helped with set-up
 - Requested assistance in getting word out that registration is open for next school year.

Teacher's Report

- Ms. Mayes: reported nothing to report.

Committee Reports

- Spirit Night – *Irma Stafford* absent
- Kyle Wilson Walk for Fitness – *Ashley Shelley*
 - Reported that this event was a great success and a HUGE team effort!
 - Special shout-out to Tracy and Maya for all their help.
 - After-event debriefing meeting:
 - Positives and negatives flushed out; documents on PTO drive for ease of future use.

Unfinished/New Business

- 2022-2023 PTO Board Elections
 - Joi reported that only Tracy nominated at this point for President & she has accepted.
 - Jennifer nominated herself for Recording Secretary.
 - Tracy and Jennifer each received 13 votes for the respective nominated positions
 - Stephan Shelley requested information on Treasurer position
 - Vice Principal Libby provided link and Sabrina provided over-view of officer requirements.
 - Ms. Libby asked if anybody else in meeting had questions about open positions.
 - Sabrina confirmed that President and Treasurer are required to run a PTO.

Announcements/Adjournment

- Calendar of Events:
 - 4th Annual Art Show: Monday, May 23, 2022; staggered entrance r/t last names
 - Spirit Night @ Frostie Moose: Thursday, May 26, 3:00 – 9:00 pm
- Sabrina to send out email to Board and Ms. Tseggai regarding how to communicate funds to teachers/staff
- Monica Flores stated she will email her notes/links for her and other committees for PTO use next year
- Joi made motion to close meeting at 7:10pm. – Motion passed.