



KWES PTO GENERAL MEETING MINUTES

Meeting Date: Tuesday, November 15, 2022 @ 6:30 p.m.

Meeting Location: Hybrid via Zoom link and at Kyle Wilson Elementary School, 5710 Liberty Hill Ct

BOARD MEMBERS Present: Tracy Woodhead, President | Ashley Shelley, Vice President | Mary Griffin, Treasurer | Karen Manzano, Corresponding Secretary | Jennifer Clinton, Recording Secretary

Call to Order/ Welcome

- Tracy called the meeting to order at 6:33pm. –Motion seconded by Mary.

Approval of Minutes

- Motion made by Tracy to approve minutes from 10/18/2022 General Meeting. --Motion seconded by Ashley.

Treasurer's Report – Mary Griffin

- Mary reported she is finalizing taxes and will send out official Treasurer's report with meeting minutes later this week.
 - Maya Claros to provide specific numbers later for Bingo and Read-a-Thon events.
 - Mary reported Bingo brought in over \$2000 above expected earnings.
 - Read-a-Thon generated over \$5000 in added revenue to PTO savings.
 - PTO will work closely with administrative staff to determine how to best use funds to benefit KWES.

President's Report – Tracy Woodhead

- Tracy welcomed everyone to the meeting
 - Expressed gratitude to Maya Claros for chairing the very successful Bingo and Read-a-Thon events
 - Tracy reported about 300 attendees for Bingo night – a very good time!
 - Reported that the PTO provided surprise treats for teachers and staff prior to first 5-day week in October.
 - Tracy expressed thanks to all who supported Spirit Night on Election Day at Chick-Fil-A
 - Irma Stafford to discuss the specifics of an exciting December spirit night event
 - Tracy introduced and thanked Nichol Rodriguez for stepping up as our new volunteer chairperson.
 - Upcoming events and volunteer opportunities:
 - ✓ HERO Helpers to assist staff with various projects, copying, and laminating.
 - ✓ Staff Cookie Exchange on December 15 – Signups coming after Thanksgiving Break
 - ✓ Very busy holiday season coming up -- Reach out to individual teachers for supplies and needed assistance.

Committee Reports

- Read-a-Thon and Fall BINGO Night -- *Maya Claros*
 - Maya reported very successful events related to both participation and fundraising aspects.
 - Read-a-Thon statistics: Event ran from October 11-November 9.
 - 914 readers and 236 online pages activated.
 - 112,077 minutes read; exceeded the goal of 100,000 minutes!
 - Fundraising total just over \$11,810; PTO will receive \$9448.60 in two checks over next month.
 - Prizes awarded:
 - ✓ Top reader: Third grader with 4,220 minutes – Received a Kindle Fire
 - ✓ Top fundraiser: 5th grader with over \$1620 raised – Received a Kindle Fire

- ✓ Top classes, top two fundraisers and readers from each grade also awarded various prizes.
 - ✓ Every participant who read a certain number of minutes was entered in to win raffle prizes.
 - ✓ All Read-a-Thon participants received small prizes.
 - ✓ All prizes distributed last week.
 - Maya expressed thanks to Texas Roadhouse, Zava Zone, Round One, and Alamo Drafthouse for gift card donations.
 - Maya expressed gratitude to teachers who entered minutes for their students and sent out regular emails to families.
 - ✓ Greater participation noted in classes with teacher-parent email correspondence.
 - Top two fundraising days were the first day and Bingo Night.
 - Maya suggested hosting an informational pre-event zoom meeting prior to next Read-a-Thon.
- Spirit Nights – *Irma Stafford*
 - Expressed gratitude to everyone for supporting and making Spirit Nights a success so far!
 - Chick-Fil-A has not yet provided statistics from November Spirit Night.
 - Barnes & Noble -- December 10
 - ✓ All day event at the Stonebridge location.
 - ✓ All proceeds from the store and the café benefit KWES.
 - ✓ B&N will provide face-painting, cookie decorating, scavenger hunts, story time, gift-wrapping and more!
 - ✓ Teachers and staff will be asked to donate time to story time.
 - ✓ Flyers will be printed and distributed soon with a shareable code; online sales over the following week will continue to benefit KWES.
 - Giving Tree – *Taylor Yungk*
 - Taylor reported she is working with guidance counselors to create a needs list and flyer.
 - Will stick with an online format using Sign-Up Genius.
 - Taylor anticipates a flyer to be printed and distributed prior to Thanksgiving Break.
 - Requests all items to be turned in by December 9.
 - Six families to be supported this year
 - Goal is to provide at least three gifts per child.
 - There are food/meal needs included this year.
 - Pancake Breakfast & Vendor Fair – *Ashley Shelley*
 - December 3 – A yummy pancake breakfast with some fun vendor shopping, a photographer, and a possible visit from Frosty the Snowman.
 - Nichol Rodriguez will set up and send out Sign-Up Genius this week.
 - Volunteers needed to make pancakes, set-up, break-down, pancake toppings, and much more.
 - Looking for raffle donations.
 - Kyle Wilson Walk for Fitness – *Ashley Shelley*
 - Annual event in April to honor our school's namesake and his family.
 - Ashley reported that committee meetings will start soon and meet monthly.
 - Contact Ashley for more information and/or to join the committee.
 - Will be seeking donations, sponsors, raffle donations, vendors, and much more!
 - The fire and police departments will have a huge presence again.
 - Lots of good eating from local food trucks.
 - A fun event that brings our community together for a great cause!

Principals' Report

- Mrs. Libby expressed gratitude for the level of support this year from the PTO and the parents.

- PTO's networking efforts have increased community engagement and excitement for the school year.
- Bingo night brought great excitement and energy back to our school.
- Read-a-Thon was a great time of engagement and competition for students and teachers alike.
- Appreciation for all the assistance given to teachers through HERO program.
 - Teachers have more time to focus on their students.
 - Any volunteer effort by our community and parents are very appreciated.
- Mrs. Libby thanked the PTO for Spirit Nights; the opportunities for community engagement and freedom from cooking they provide our families are invaluable.
- Looking forward to Pancake Breakfast!
 - Mrs. Libby announced that the guidance counselors will have an informational table at the Pancake Breakfast about the upcoming #H.E.R.O.E.S. (formerly Watchdogs) Program

Teacher's Report

- Ms. Taylor Yungk spoke on behalf of teachers and staff expressing thanks to the PTO for all the support, appreciation treats and food and mini-grants.
 - Gratitude expressed for PTO purchase of Dream Box; kids are getting great use from it already.
 - Mrs. Yungk's class won top class prize for Read-a-Thon fundraising; she is excited and thankful for all the support and prizes and is looking forward to her classroom party.

New Business

- Monthly featured speaker: Introducing your new Principal...Mrs. Libby 😊
 - Personal background: mom to three grown children and two grand-children.
 - Grew up in a military family and served as an Army Helicopter Crew Chief out of high school.
 - Mrs. Libby started her educational journey in Hawaii; worked at all levels of the school system (from stay-at-home mom to a university level educator) in several states over the next two decades.
 - Her experience has afforded her a sincere appreciation of the work from all staff and positions; everyone's work is unmatched and valuable.
 - Mrs. Libby brings special education, university level, and military expertise to the table.
 - Mrs. Libby's objective for KWES:
 - There is a place for everyone; she wants to continue to build a sense of community, focus our efforts, and provide opportunities for every student to be successful.
 - ✓ She is committed to having every decision aligned with our core values of Innovation, Community, and Excellence.
 - ✓ Be on the lookout for community and parent/teacher forums from Mrs. Libby.
 - ✓ Please don't hesitate to call and leave a message and Mrs. Libby will return it as soon as she can.

Adjournment

- Calendar of Events:
 - December 3 – Pancake Breakfast and Vendor Fair, 9:00am-12:00pm, Cafeteria
 - December 9 – Giving Tree donations due (Sign-up coming in November)
 - December 10 – Spirit Day at Barnes & Noble Stonebridge
 - December 15 – Staff Cookie Exchange (Donation Sign-up coming in November)
 - NO PTO meeting in December
 - January 13 – Winter Bingo Night, 7:00-8:15pm, Cafeteria
 - January 17 – PTO Meeting, 6:30-7:30pm, Activity Room and Zoom
- Tracy made motion to close meeting at 7:15pm. –Motion seconded by Maya Claros.